



MEETING MINUTES

Landmarks Commission

Tuesday, June 16, 2026, 6:00 p.m. Monthly Meeting

The hybrid meeting started at 6:00 p.m., in-person and online. The public was invited to watch online at: [Landmarks Commission | City of Bend](#)

Minutes shall be prepared with sufficient detail to meet their intended uses. Verbatim minutes are not required.

1. Call to Order/Roll Call:

Commissioner Coughlin called the meeting to order at approximately 6:00 p.m. and conducted roll call.

Voting Commissioners:

- Andy Coughlin (Chair)
- Jim Figurski (Vice Chair)
- Kathy Nagel Hood – (Excused)
- Tom Schmidt
- Heidi Slaybaugh

Alternate Commissioners:

- Sean Quinlivan (Excused)
- Frances Mann

Commissioners Present: All Commissioners were present except Kathy Nagel Hood and Sean Quinlivan who were excused.

Staff Present: Kaylin Landry, Planning Technician II and Heidi Kennedy, Senior Planner

2. Visitors: General comments and questions from the public. (Topics not on the agenda)

No comments from the general public were received.

3. Quasi-Judicial Public Hearing:

3.1. [PLHIS20260248](#)

Property Location: 234 NW Delaware Avenue



Request: Historic Review major alteration application including the request to construct a 209 square foot addition to the main dwelling on the property. No changes are proposed to the existing Accessory Dwelling Unit (ADU) on the property. (Type III Historic Review - Landmarks Commission Public Hearing)

Staff: Heidi Kennedy, AICP Senior Planner, hkennedy@bendoregon.gov

Chair Coughlin convened the hearing at 6:05 p.m. and read the public hearing preliminary statement. Chair Coughlin asked Commissioners if they had any prehearing exparte contacts, biases or conflicts of interest to declare. Commissioner Coughlin declared that he lives about one block away and did walk through the house when it was for sale recently. No other Commissioners had anything to declare. No one in the audience challenged any Commissioners.

Senior Planner Heidi Kennedy gave her presentation. Staff recommended approval of the proposal as submitted with two items to discuss and included recommended conditions of approval. Following the presentation, there were questions for staff from the Commissioners.

Matt Hogstad – Norman Building and Design, applicant provided testimony in support of the application request.

Kevin Easgan – Black Diamond Science LLC, property owner, provided additional testimony and background in support of the application.

No testimony was received during the public testimony portion of the hearing either online or in person.

Commissioners asked the applicant and owner several questions.

Chair Coughlin closed the public hearing at approximately 6:30 p.m. and the Commissioners deliberated. Commissioners had several questions for applicant and the property owner. The Commission applauded the applicant for their revised application proposal. Commissioner Slaybaugh made a motion to approve PLHIS20250248 as proposed with the three staff recommended conditions of approval along with the following additional three conditions of approval – Condition of approval #4. The driveway and front pathway material be submitted to staff for administrative review and approval. #5. The foundation of the new addition may have lava rock veneer applied if desired. #6 The size and proportion to the existing window adjacent to the front door remain as is and not changed per the submitted drawings. Commissioner Coughlin seconded the motion. Commissioner Coughlin conducted a roll call vote of the motion. There was some minor discussion and then all Commissioners approved the motion. Commissioner Mann did not vote as an Alternate Commissioner.

4. Approval of Minutes: May 19, 2026 Draft Minutes.



Commissioner Mann made a motion to approve draft minutes as presented. Commissioner Figurski seconded the motion. All other Commissioners present approved the minutes by a roll call vote.

5. Communications:

5.1. Reports from Landmarks Commissioners.

Commissioner Mann expressed that there is an interest in the general neighborhood to have informational meetings with the City. Perhaps having an informational meeting in the fall or winter as people are gearing up for summer projects with staff and maybe a couple Landmarks Commissioners to talk about the process and talk about the things the Commission looks for in applications could help streamline the design process. A more informal meeting before people really start to work on their projects could be helpful. Another idea is having an informational table at the next neighborhood party. Commissioner Slaybaugh asked if there are any updates from Engineering or Public Works on the feedback provided regarding the modal filters and the presentation from last month.

6. Adjourn: The meeting was adjourned at approximately 6:52 p.m.

Commissioner Mann made a motion to adjourn. Commissioner Coughlin seconded the motion. All other Commissioners present approved the minutes by a roll call vote.



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