



MEETING MINUTES

Environment & Climate Committee Meeting

Location: Council Chambers, City Hall, 710 NW Wall Street

Date: June 11, 2026

Time: 11:00 a.m.

Facilitator: Cassie Lacy, Senior Management Analyst

Environment & Climate Committee Meeting

1. Called to order by Roll Call at 11:00 a.m.

In attendance: Kavi Chokshi (online), Ken Davies, Nick Millar, Ray Hartwell, Rebecca Kay, Robyn Breynaert, Rory Isbell, Scott Nordquist

Absent: Amy Leedham, Laura Tabor, Neil Baunsgard

2. Approval of meeting minutes

Meeting minutes approved.

3. Public Comment

Stacie Fritz, spoke about energy and the need to discuss efficiency for existing homes.

4. Staff Updates, Cassie Lacy, Senior Management Analyst

Lacy provided the update. Council passed the first reading of the Climate Pollution Fee on June 3, 2026, noting that Councilor Perkins was the only Councilor opposed. The second reading will occur on June 17, 2026, at which point the ordinance will be adopted.

Induction stove was added to the Deschutes County Public Library and is in circulation, and the library reported is being used.

Council adopted the Small Business Assistance Grant Program. Staff are working on administration set up with a goal of launching the program next month.

Lacy provided an update on the growth plan, noting that the main engagement feature will be a working group made up of advisory body members. The engagement team will be recruiting for that, and the work group will meet roughly 5 times between August/September 2026-June



2027 and will extend into the next biennium. The workgroup will make recommendations to City staff. Lacy hopes ECC members will apply, and the City Manager will select members.

Application period is from July 6 through mid-July 2026.

Transportation Planner Susanna Julber added that the meetings will be project-based and discussed the focuses over the three years. Julber stated that they would like to align the term on the joint working group with committee members' current terms on their standing committee. The Joint working group will also be invited to a council growth plan workshop in September.

Lacy outlined next steps regarding the Climate Pollution Fee.

February 2027, Council work session to review fee schedule. Lacy noted that staff expect the fee schedule to change based on updated assumptions. Staff hope to have more information about the energy mix, which could change the fee.

March 2027, Council will adopt the fee resolution to establish, and the fee will go into effect April 1, 2027.

Lacy outlined next steps regarding electrification incentives. Council will be looking for a recommendation from the ECC regarding financial incentives. ECC will aim to provide a recommendation to Council in early 2027, before the fee goes into effect. Input from partners and energy utilities will be included in this process. ECC will also provide input, but not a recommendation, to Council regarding non-monetary incentives, and Lacy plans for the ECC to work with the development community for input.

Member Hartwell raised concern over timing of fee and incentives and would like to start the fee with the incentives in place. Lacy noted that because April 1, 2027 is in the current budget, but feels that by July 1, 2027, the City could begin incentives.

Member Isbell suggested that the incentives could be used to support electrification of existing homes.

Member Millar requested a presentation from legal regarding the legal limitations around incentives.

Lacy clarified that every year, there will be a report out to Council on the fee.

5. Council Updates, Councilor Megan Norris

Councilor Megan Norris was not in attendance and this item was skipped.

Lunch break 11:35 am -11:40 am

6. Climate Pollution Fee Event Update, Cassie Lacy, Senior Management Analyst

Lacy shared an updated regarding the Climate Pollution Fee, and described next steps related to the initiative. Recent updates include that the first reading of the ordinance establishing the fee was complete at the City Council meeting on June 3rd, and the second reading is upcoming on June 17th. Lacy then outlined key dates in February, March, and April 2027 when the Council



will review the fee schedule and adopt the fee resolution, before the fee goes into effect on April 1, 2027.

Lacy also described the process to develop incentives to encourage electrification. The process involves staffing doing outreach with the developer community, the ECC developing recommendations regarding how to spend the fee revenue, and a planned Council work session in February to propose recommended incentives to the City Council.

7. Climate Community Action Plan (CCAP) Work Plan: EV Readiness Plan, Cassie Lacy, Senior Management Analyst

Lacy gave an overview of the EV readiness plan and highlighted the plan's goals, key actions, implementation progress to date, key challenges, and next steps.

Discussions revolved around the city's role in moving forward this work, general thoughts on the EV readiness plan and policy tools to deploy. Discussions around encouraging e-bikes and e-mobility through rebate/incentive programs.

8. Climate Community Action Plan (CCAP) Work Plan: Waste Prevention and Reuse Continued

a. Presentation Crystal Dreisbach, CEO, Upstream

b. Discussion

Dreisbach, with Upstream shared waste frameworks and potential policy options to move forward as part of CCAP implementation. Dreisbach concluded the presentation with recommending that the committee encourage the City to pursue three specific policies, including requiring reuseables in government procurement, requiring single-use dining accessories available only on request, and requiring reuseables at City events.

Lacy outlined next steps related to this topic. Next steps include convening a small working group of Environment and Climate Committee members to do deeper research into the proposed policy options.

9. Agenda Review

ECC will not meet in July, but will in August.

10. Adjourn



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