



CIVIL SERVICE COMMISSION

MEETING MINUTES

Date: June 24 2026

Time: 3:30 p.m.

Location: Fireside Room / Virtual

This was a public meeting, properly noticed and open for public attendance, both in person and virtually.

Commissioner's Present

- **Paul Quagliata** – In person
- **Michael Greene** – Online
- **Mark Sole** – In person

City Staff Present

- **Drew Whyte**, Deputy Chief of Prevention
- **Trish Connolly**, Deputy Chief of Admin
- **Jessica Houser**, Bend Fire & Rescue

Members of the Public

- None

Meeting Business

1. Call to Order

Commissioner Paul Quagliata called the meeting to order at **3:30 p.m.** in the Fireside Room.

2. Roll Call

- Conducted by Commissioner Quagliata
 - Two commissioners were present in person, Paul Quagliata and Mark Sole.
 - Commissioner Greene virtual.

3. Old Business

a. Review of June 16, 2026 Meeting Minutes

- The meeting minutes were approved as written.

4. New Business

a. Deputy Fire Marshal Process

- Chief Whyte provided an overview of the Deputy Fire Marshal testing process.
 - 1 internal applicant that met minimum qualifications.
 - Test consisted of:
 - One interview panel consisting of Bend Fire and City and County of Bend Employees.
 - Candidate passed the in person testing process.
- Commissioners asked specific questions regarding the test including:
 - Make-up of interview panel.
 - If this position is a supervisory role.
- Chief Whyte requested the Commission certify the eligibility list by due process for two years.
- **Action:** The eligibility list was certified unanimously by the present Commissioners.

5. Good of the Order

- None.

6. Adjournment

Commissioner Quagliata adjourned the meeting at **4 p.m.**

Respectfully submitted,

Trish Connolly

Deputy Chief of Administration



Accessible Meeting Information

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and CD Formats, or any other accommodations are available upon advance request. Please contact Trish Connolly no later than November 15, 2021, 2021 at pconnolly@bendoregon.gov or [telephone number (541) 388-5507]; Relay Users Dial 7-1-1, and 541-322-6314. Providing, at least, 3 days' notice prior to the event will help ensure availability.