CITY OF BEND

City Hall
710 NW Wall Street
Bend, OR 97703

MEETING MINUTES

Environment and Climate Committee Meeting

Location:
City Hall
710 NW Wall Street
Bend, OR 97703
Date: 10/09/2026
Time: 11:00 a.m.
Facilitator: Megan Lee

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1. **Call to order at 11:02 a.m. by roll call**

Amy Leedham, Kavi Chokshi, Ken Davies, Neil Baunsgard, Nick Millar, Rebecca Kay, Robyn Breynaert, Rory Isbell, Scott Nordquist, Wayne Morter

Absent: Ray Hartwell

2. **Approval of Meeting Minutes**

09/17/2026 ECC Meeting Minutes

Approved with no additions or corrections.

3. **Public Comment (2 minutes each)**

Visitors can use "Raise Hand" feature when prompted to provide public comment.

4. **Staff Updates** | Cassie Lacy, *Senior Management Analyst*

Lacy provided staff updates, including:

- ECC recruitment for one open position
- September engagement events (Go Clean Energy Conference, Green Building Tour and Sun Day Solar Fest)
- Upcoming events such as the Mountain Towns conference and Oregon Cities Climate Cohort meeting
- City staff member Jonathan Taylor gave a recap of the Bend Central District Concept Plan

5. **Council Updates** | Councilor Megan Norris

Councilor Norris (ECC liaison) provided an update on recent City Council meetings. Key highlights included:

- Councilors shared goals and vision for Bend over the next 30 years at the Bend Made workshop
- Council voted to adopt the Transportation System Development Charges for the SE Bend area
- Council adopted a resolution reestablishing Century West Neighborhood District

6. **2026 Climate Action Partner Grant Program Funding Recommendations** | Megan Lee, *Environment & Climate Management Analyst*

Lee shared program details about the 2026 Climate Action Partner Grant Program. Lee shared that they received over $475,000 in requests from 11 different applicants, with only $150,000 in available funding. Several members declared potential conflicts of interest.

ECC members who **recused** themselves from the CAPG deliberation due to affiliations with applicant organizations:

- Member Chokshi – The Environmental Center (the primary applicant for one of the projects)

Committee members who **declared potential conflicts of interest** for both the CAPG and Small Business Assistance Grant Program include:

- Neil Baunsgard – employee at The Environmental Center
- Scott Nordquist – employee at Bend-Redmond Habitat for Humanity
- Amy Leedham – spouse works at OSU-Cascades

Lee shared all CAPG applications and scores with the ECC and proceeded to share staff's funding recommendations. Lee explained that each ECC member had up to 5 minutes to make their case for potential funding changes. Following each ECC member's share out, there was a whole group deliberation where the following ECC funding recommendation was finalized:

Project Title	Organization Name	Amount Requested	Funding Extent	Funding Amount
Bend City Bike Map Update	Bend Bikes	$15,000	Full	$15,000

Healthy & Resilient Homes: Expanding Cooling and Clean Air Access	Bend-Redmond Habitat for Humanity	$50,000	Partial (contingent)	$24,570
Perfectly Imperfect Produce: Reducing Food Waste & Promoting Low-Carbon Food Choices	High Desert Food and Farm Alliance	$27,034	Partial	$20,430
POWER: Preparing Oregon's Workforce for Energy Resilience (Phase 2)	Central Oregon Community College	$49,645	Partial - If HFH does not meet contingency, some of the remaining funding may be added to this project	$25,000
From Pilot to Permanent: Fully Implementing Reuse Infrastructure in Central Oregon	The Environmental Center	$42,000	Partial	$20,000
Professional Pathways in Green Careers	350 Deschutes	$42,155	Partial - - If HFH does not meet contingency, some of the remaining funding may be added to this project	$20,000

Demand Reduction Program	Central Electric Cooperative	$50,000	Partial	$25,000
TOTAL				**150,000**

The committee recessed at 11:40 a.m. and reconvened at 12:05 p.m.

7. 2026 Small Business Assistance Grant Program Climate Funding Recommendations | All

Lee gave an overview of the Small Business Assistance Grant Program, and detailed that there was a total of $30,000 available for CCAP aligned projects. For the grant program as a whole, over $2 million was requested, of which over $443k was requested for CCAP aligned projects. The ECC recommended the following funding allocation:

Organization	Project Title	Funding Extent	Funding Amount
High & Tight Material Rescue Program	**High & Tight Jobsites**	Full	$10,000
Plastics Identification and Upcycling	**Scrap Broker**	Partial	$15,934
Making River waste into useable products	**Float Again**	Full	$4,066
TOTAL			**$30,000**

8. Agenda Review | Cassie Lacy, *Senior Management Analyst*

Lacy shared a review of the next three meetings:

- November: Electrification Incentives & Materials & Waste Policies
- December: Materials & Waste Policies Con't & FY 27-29 Priorities
- January: FY 27-29 Priorities Con't & Final Prep – Electrification Incentives Work Session

9. Adjourned at 1:01 p.m.

Respectfully submitted,

Megan Lee, Environment & Climate Management Analyst

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