CITY OF BEND
2020 Transportation
GO Bond

MINUTES

Transportation Bond Oversight Committee (TBOC)

Tuesday, January 31, 2023
4:00 PM – 6:00 PM

City Hall, Council Chambers
710 NW Wall Street Bend, OR 97703

The January 31 Transportation Bond Oversight Committee was called to order at 4:02 PM.

1. Roll Call

TBOC	Ex Officio	City Staff	Council Liaisons
Kim Ely	Henry Stroud (BPRD)	Ryan Oster	Councilor Ariel Mendez*
Dave Howe	Rachel Zakem (COIC)*	Garrett Sabourin	
Denise LaBuda	David Amiton (ODOT)*	Mary Packebush	
Mason Lacy		Elizabeth Oshel*	
LeeAnn O'Neill - **Chair**		Colleen Miller*	
Sean Perkins		Nancy Watson*	
Scott Robinson - **Vice Chair**		Russell Grayson	
Sharlene Wills*		Janette Townsend	
Gina Franzosa*			
Will Green			

**Virtual*

2. Review 11/29/2022 Meeting Minutes

Denise LaBuda motioned to approve the November 29 minutes, seconded by Dave Howe. The motion passed unanimously.

3. Public Comment

No public comment.

4. Introduce Alternate Member Backfills

City staff announced the alternate backfill members, Gina Franzosa (4-year term, concluding in July 2025) and Will Green (2-year term, concluding in July 2023, with opportunity for reappointment). TBOC guiding documents, including Resolution 3218 and the TBOC Project Scoring Table, were sent out for committee review. In response to a question, the other three alternates resigned due to other obligations; there are no remaining alternates. However, TBOC now exceeds the committee's minimum requirement of nine members by two. The next appointments will be in June/July.

5. Chair and Vice-Chair Elections

Received and confirmed email nominations were Sean Perkins for Chair and Scott Robinson for Vice-Chair. No additional nominations were submitted during the meeting. Leeann O'Neill motioned to elect Sean Perkins as Chair, seconded by Mason Lacy. The motion carried unanimously. Leean O'Neill motioned to re-elect Scott Robinson as Vice-Chair, seconded by Dave Howe. The motion carried unanimously. Sean Perkins will take over facilitating as Chair at the next meeting in February.

6. Committee Updates

a. Quarterly Financials

Using a slide, the Quarterly Financial Update was presented. Staff would like to replace the Quarterly Reports with the new Bond Dashboard moving forward. In response to a question, clarification was

provided regarding funding for the Council-approved quick build on Greenwood and ODOT's involvement with funding. The City is awaiting the decision on Federal funding for the Hawthorne project. In response to a question, the February meeting will dive deeper into the financial updates with projected spending per fiscal year/planned year, and the current status with the updated five-year CIP. In response to a question, City staff will continue providing monthly email updates.

b. Bond Dashboard

In response to a question, public engagement will be discussed and addressed later in this meeting. The Bond Dashboard and quarterly video will be used to provide updates to the public for active projects. A suggestion was made to make updates easier for TBOC to share and to establish a consistent schedule for when platforms are updated with new data. An announcement was made that the Bond Dashboard is now live, and the link to the dashboard was shared. A public announcement will be made via social media and the quarterly update video. A suggestion was made to track dashboard traffic before and after the formal media announcement. A suggestion was made to create a way to collect public comments and feedback in the dashboard.

c. Other

An update was provided for the November U.S. 97 at Reed Market Stakeholder Advisory Committee workshop. The project schedule was extended by a month, and the next stakeholder meetings are provisionally scheduled for April and June. City staff will forward the project website link to TBOC.
The Neff & Purcell pre-construction open house is scheduled for February 1, 2023, 4:30 PM – 6:30 PM.
The Neff & Purcell intersection closure is scheduled for February 22. The 15th Street & Wilson intersection closure is scheduled for February 20. A recommendation was made to ensure that Police, Fire, and 9-1-1 Dispatch are informed of the upcoming road closures. As a member of the Bulletin's Community Editorial Board, Dave Howe offered to facilitate if TBOC needs to send information out to the community through the Bulletin.
In response to a question, the 15th & Wilson roundabout will be a single-lane roundabout.

7. Biennial Update to Five-Year Capital Improvement Program

The 2024/2025 Biennial Budget Update Schedule was presented from November 29 through May/June 2023. In response to a question, a discussion ensued regarding internal project planning, prioritization, and synergy opportunities. Elizabeth Oshel provided clarification regarding Bond issuance terms and requirements.
City staff sent out a memo regarding the draft updates, outlining objectives and changes.
Using a slide, project scoring was shared to revisit how projects were prioritized.
The Draft 2024-2028 GO Bond Five-Year CIP was presented, including added projects shown in red. Using a slide, the Draft Biennial Budget Five-Year CIP was presented; projections are subject to change. An updated draft will be presented in February. A graph was presented representing Debt Issuance (Actual vs. Estimated). In response to a question, CFY was clarified as the current fiscal year period. Clarification was provided that the bracketed CFY figures were overspent figures. A discussion ensued regarding the cost overrun for Portland and public outreach and public input collection opportunities for the design work that's been done. In response to a question, information was provided regarding overruns in relation to the pandemic and inflation. A discussion ensued regarding spending and prioritization for ITS.
A request was made for the fiscal year 2021-2022 year-end actuals and what will be carried forward.

8. Draft Public Outreach Guidelines

City staff conceptualized a framework for public outreach, which will hopefully be rolled out department-wide to the City's engineering staff. Program tools and project tools were presented. TBOC's purpose/role was reviewed as defined by the Project Charter. A suggestion was made to define the purpose and benefits of each tool. A request was made for updates on received feedback and responses. A suggestion was made to add tools that create conversations and dialogue with the community (e.g., City Club, podcasts, and social media).

A request was made for more high-level public engagement opportunities early in design. The Public Engagement Planning Tool and Public Outreach Tiers were presented. In response to a question, the planning tool is currently intended to be a staff-managed tool. An overview of the planning process was provided. A discussion ensued regarding managing expectations by properly differentiating between phases/categories in a way that the general public can understand.

9. **Public Comment**
   No public comment.

10. **February Meeting Topics**
    February meeting topics will include Portland Avenue Considerations and an Annual Bond Financial Update.

11. **Meeting adjourned at 6:04 PM.**

Respectfully Submitted,

Christopher Coleman
Senior Administrative Support Specialist