Transportation Bond Oversight Committee (TBOC)
February 22, 2022

Attendees:
TBOC Members: LeeAnn O'Neill (Chair); Scott Robinson (Vice-Chair); Denise LaBuda; Kim Ely; Dave Howe; Mason Lacy; Sean Perkins; Travis Widdifield; Courtney Van Fossen; Sharlene Wills | **Ex Officio:** Rachel Zakem (CET); Henry Stroud (BPRD) David Amiton | **Facilitator:** Matt Kittelson (Kittelson & Associates); Susie Serres; Chris Maciejewski (DKS Associates) | **Staff:** Sinclair Burr; Ryan Oster; Cherissa Alldredge; Michael Selkirk | **Council Liaisons:** Councilor Melanie Kebler; Councilor Barb Campbell

1. **The meeting was called to order at 4:01 PM.**

2. **Approve November 9, 2021, Meeting Minutes**
   Approved as corrected, with name spelling corrections on page two, point number 7.

3. **Public Comment**
   No public comments.

4. **Quarterly Update**
   A suggestion was made for a quarterly email update with projects leading up to construction. A proposal was also made requesting that TBOC members be granted access to project documents.

   A suggestion was made to include outreach communications and timing in the updates.

   In response to a question, it was confirmed that the buffer on the Wilson Avenue Corridor Project is a physical barrier. Further clarification was requested on the ADA design components for the Newport Corridor Improvements Project.

   In response to a question, Ryan Oster confirmed that the City is interested in creating a web-based public facing dashboard for TBOC and all City CIP projects. TBOC is welcome to help the City build that dashboard out.

   In response to a question, Sinclair Burr provided clarification regarding trail descriptions and ADA compliance for the 14th Street extension. Mr. Burr also confirmed that the Neighborhood Street Improvements Projects identified in the Quarterly Report as being 90% design are listed on the Neighborhood Street Improvements Project website.

   A reminder was made to keep accessibility in mind when publishing pictures. A request was also made to announce when project is nearing construction that will be affecting

sidewalks or bike lanes, and communicating the impacts of such sidewalks or bike lanes during construction.

A suggestion was made to update ODOT projects on the City website.

A suggestion was made for individual webpages dedicated for each project.

5. **Cherissa Alldredge Introduction – Accessibility & Equity Manager**
   Cherissa Alldredge introduced herself and provided an accessible description of herself and an overview of her role with the City.

   An announcement was made that Mr. Burr will be meeting and collaborating with the City's Accessibility Advisory Committee to get feedback for situations where full ADA compliance may not be possible with these projects.

6. **Project Evaluation Overview**
   Sinclair Burr provided a background introduction of the Project Evaluation Overview.

   Matt Kittelson provided a presentation using slides to provide an overview of the tasks Kittelson & DKS are performing to inform the GO Bond program. A description of Project Evaluation Reports was provided, and the study locations were identified. A description of closure analysis and detour performance was presented. The initial task is to work with Bend MPO and ODOT to develop a useful modeling tool that would estimate summer travel conditions. Using a flyer, Susie Serres explained what Intelligent Transportation System (ITS) is, and ITS focus areas for City of Bend.

   A discussion ensued regarding the prioritization and process of ITS and what will be addressed during the next TBOC meeting.

7. **Performance Metrics**
   Using a slide, Mr. Burr presented what performance metrics can be tracked for the implementation of the GO Bond. Metric durations and update intervals were discussed. TBOC can recommend any metric to council, not just limited to the TSP.

   It was recommended to narrow down some of the performance metrics specific metrics of the GO Bond and its progress.

   A suggestion was made to track money spent and define who has the role of monitoring that the GO Bond is within budget.

   A proposal was made to have two buckets of tracked metrics.

   It was suggested to track public engagement as a performance metric.

A suggestion was made to quantify metrics as much as possible.

Another meeting may be needed for this topic and the metrics may be ready to roll out in August.

8. **Public Comments**
   No public comments.

9. **Elections**
   Nominations were announced for the TBOC Chair and Vice-Chair.
   The single nomination for Chair was LeeAnn O'Neill. The single nomination for Vice-Chair was Scott Robinson. Dave Howe motioned to approve the nominations by acclamation, and seconded by Sharlene Wills. Motion passed.

10. **Meeting adjourned at 5:50 PM**

Respectfully Submitted,

Christopher Coleman
Administrative Support Specialist