Meeting Minutes

Transportation Bond Oversight Committee (TBOC)

CITY OF BEND

Location: City Hall, Council Chambers (Hybrid Meeting)

Date: Tuesday, March 05, 2024

Time: 4:00 PM – 6:00 PM

Facilitator: Garrett Sabourin

In Attendance

TBOC	Ex Officio	City Staff	Council Liaisons
Will Green (left at 5:52 pm)	Henry Stroud (BPRD)*	Ryan Oster	Councilor Ariel Mendez
Scott Robinson (Vice-Chair)	David Amiton (ODOT)*	Garrett Sabourin	
Travis Widdifield*	Sharon Smith BLSD*	Mary Packebush	
Kim Ely		Elizabeth Oshel	
Sean Perkins (Chair)		Corey Johnson	
Denise LaBuda*		Tory Carr	
Sharlene Wills*			
Dave Howe			
Gina Franzosa*			
Mason Lacy*			

**Note: Attendees marked with * were present virtually.*

The March 05 Transportation Bond Oversight Committee was called to order at 4:02 PM.

Old Business

1. **Review 11/28/2023 Meeting Minutes**
   Corrections:
   - The acronym ITE (Institute of Transportation Engineers) was not clarified in the minutes.
   - Sharlene Wills attended the meeting late but was not listed as an attendee.

   Scott Robinson motioned to approve the November 28 meeting minutes as corrected, seconded by Dave Howe. The motion passed unanimously.

New Business

2. **Public Comment**
   No public comment.
3. **Chair and Vice-Chair Elections**
   Sean Perkins was nominated for Chair. Scott Robinson was nominated for Vice-Chair. No additional nominations were added.

   Dave Howe motioned to re-elect Sean Perkins as Chair, seconded by Kim Ely. The motion passed unanimously by a show of hands vote. Will Green motioned to re-elect Scott Robinson as Vice-Chair, seconded by Dave Howe. The motion passed unanimously by a show of hands vote.

4. **Committee Updates**
   a. **Bond Program Highlights**
      Upcoming Procurement:
      - Bear Creek & 27th Street Improvements (design) – April 2024
      - 2024 Neighborhood Streets and Safety (construction) – May 2024

      Public Events:
      - Olney Ave Bicycle & Pedestrian (30% design) – April 2024
      - Midtown, Greenwood Corridor (alternatives analysis) – April 9, 2024
      - Bear Creek & 27th St Improvements (30% design) – May/June 2024
      - Wilson Corridor 'mostly' complete May 2024 – A ribbon-cutting celebration will be scheduled.

      In response to a question, staff will email TBOC with further details regarding the Wilson Corridor Project's traffic control plan schedule and signaling phasing. A discussion ensued regarding the improvements at the railroad falling behind the opening of Wilson and correlations with Reed Market.

   b. **Bond Video Update**
      Staff will coordinate with TBOC volunteer, Will Green, to produce the video in March.

   c. **Bond Dashboard Metrics**
      GO Bond Dashboard Analytics were shared using a slide. In response to a question, staff will start providing data from previous two or three reports to show if usage increases or decreases.

   d. **Other (i.e., Community feedback, bond dashboard, other)**
      Feedback was shared from TBOC attendees of the Bend Bikeways open house. A request was expressed to consistently publish a detailed summary of feedback received during public engagement events and incorporate that into the virtual follow-up process.

In response to a question, staff will share the link to the Bend Bikeways survey with Sharlene Wills.

A suggestion was made to provide more backstory information and to make exhibits as visual as possible at open-house events.

5. **Mid-Biennium Bond Financial Update**

Corey Johnson and Tory Carr presented a financial update.

Topics covered: 23/25 Biennial Update schedule, budget development process, spending by project, financial trends from FY21 - FY24 projections, debt issuances impact to the average homeowner for 2022 – 2049, personnel projections and admin FY22 – FY24, projections through FY31, and next steps.

In response to a question, the fiscal year (FY) period was clarified as July through June. It was confirmed that delaying spending can increase costs. Further information was given regarding seeking federal grant funding for the Hawthorne Bridge project. Federal funding was not reflected in this presentation.

In May 2024, staff will share an updated Draft 5-Year CIP, updated FY end projections, updated spending to date, added FY28/29, and grant tracking info.

6. **Key Route Projects Funding**

Ryan Oster provided an update and shared the Capital Improvement Program presentation from the January 17 Council work session. Staff is scheduled to return for another Council work session on April 17.

Feedback was shared regarding decisions made for Butler Market at the expense of Boyd Acres. A discussion ensued regarding possible reprioritization and developing a formal recommendation for Council or tasking staff to communicate feedback back to Council on TBOC's behalf. Clarification was given regarding the 5-year CIP timeline presented, the 10-year GO Bond program timeline, and the status of the Butler Market project. A map showing locations of upcoming Reed Market projects was presented. Guidance received from Council was shared.

Next steps:

- Decide if we are willing to budget more on certain projects from the GO Bond.
- Decide if we're willing to use the Transportation Construction Fund to cover costs on GO Bond.
- How would Council like to see this next? Need to revisit these if/when we win additional grant funding!

Feedback was expressed considering seeking savings on the design of Butler Market and applying those savings to Boyde Acres.

In response to a question, information was shared regarding the annual Standards & Specs review process and schedule. Staff confirmed they are open to receive public feedback and suggestions to consider for the review process.

Feedback was expressed supporting quick-build efforts for Galveston that would address the community's desire for traffic calming.

Concern was expressed regarding using roundabouts as a go-to solution and a suggestion was made to consider alternative options.

A suggestion was made to evaluate metric and data-based goals for Butler/Boyd and to measure KPI to make sure there will be an uptick in usage to avoid wasting money. A comment was added emphasizing the importance of addressing the community's level of fear of riding bikes on city streets.

A discussion ensued regarding project prioritization and concerns with the status of the Boyd Acres project. There was consensus that the initial goal was to get key route projects done early in the bond delivery and that Boyd Acres still needs to be included and done as soon as possible.

7. **Public Comment**
   No public comment.
8. **Future Meeting Topics**
   - May: Establish Annual Program Reporting, Mid-Biennium CIP Update
   - August: NSSP Round 2, Cascade East Transit
   - All meetings: quarterly report, committee updates, program highlights
   - Annual progress report card.
9. **Adjourn**
   Meeting adjourned at 6:07 PM.

Accommodation Information for People with Disabilities
To obtain this information in an alternate format such as Braille, large print, electronic formats, etc., please contact Christopher Coleman at ccoleman@bendoregon.gov or 541-330-4012. Relay Users Dial 7-1-1.