Transportation Bond Oversight Committee
May 18, 2021

The meeting of the **Transportation Bond Oversight Committee** was called to order at 4:00 p.m. via zoom

1. **In Attendance:**

TBOC Members	Ex Officio	
Scott Robinson	**Sharon Smith, BLSD**	**Councilor Melanie Kebler**
Travis Widdifield	**Henry Stroud, BPRD**	**Councilor Barb Campbell**
Dave Howe	**Robert Townsend, ODOT**	
Iman Nazeeri-Simmons	**Andrea Breault, COIC**	
Sharlene Wills	**Cody Smith, Deschutes County**	
Mason Lacy		
Denise Labuda		
Sean Perkins		
Kim Ely		
Courtney Van Fossen (joined at 5:12)		

2. **Introductions / Icebreaker**
    a. Committee members introduced themselves and gave brief bios.
    b. Video - Committee member LeeAnn O'Neill (who was not in attendance) submitted an introduction video
    c. Joe Dills, from Angelo Planning Group was introduced as the Facilitator

3. **Review City of Bend Resolution 3218**
    a. Councilors Kebler and Campbell reviewed Resolution 3218 which formed the committee to "assure the city delivers the GO Bond projects as promised".

4. **Review of draft Charter. Joe Dills reviewed the Charter.**
    a. Discussed the committee's advisory role
    b. Discussed the decision-making structure which will include a public comment time at each meeting
    c. Reviewed the committee's responsibilities
    d. Reviewed meeting guidelines - discussed TBOC process for making recommendations. Consensus is the goal if consensus is not achieved there will be a vote.
    e. TBOC structure – Discussed Members, Alternate members, and Ex-Officio member's roles.
    f. Discussions should be kept at the meeting – six members constitutes a quorum. There could be an accidental quorum when members are in the same social circles
    g. There will likely be a hybrid committee meeting option - "in person" vs virtual format.

5. **Legal Briefing – City Attorney Elizabeth Oshel reviewed public meetings and public records.**
    a. Defined what constitutes a public meeting
    b. Deliberation and decision need to be made public; this can be a "series of conversation" via email (reply all); or social media threads.
    c. Reviewed what are public records - anything relates to the business of the TBOC. If you write on a document you will need to retain.
    d. Records Retention- Keep documents that are created, exception to this rule is voicemail.
    e. Volunteers on the committee are obliged to the ethics laws. An explanation was given on how to handle a conflict of interest and how to disclose that information.
    f. Gifts – can't receive gifts totaling more than $50
    g. Staff is available for any questions or concerns

6. **Citizen Committee Orientation Materials - EIPD Director, Ryan Oster reviewed the resources that are available online:**
    a. Transportation System Plan
    b. Map Proposed GO Bond Project List
    c. Transportation Bond Committee Oversight Committee
    d. List of Bond Projects and Map on Website. Text on the maps should be accessible.
7. **Early Work Authorization – Principal Engineer, Sinclair Burr, Ryan Oster, and Senior Project Engineer DeeDee Fraley presented. Looking for a recommendation to move ahead with Design for the Wilson Corridor.**
8.
    a. Wilson Avenue Corridor Improvements
        i. Reviewed why the City is pursuing a rapid delivery of this project
        ii. Meets performance metrics
        iii. Meets Council Goals
            1. Transportation and Housing;
            2. Crash reductions & Safety;
            3. Equity;
            4. Synergy; waterline constructed; state funds with signal improvements; travel time reliability
            5. adds more capacity;
            6. Addresses construction fatigue – pulled smaller projects together taking advantage of Economies of scale.

        iv. Committee members input:
            a. Iman Nazeeri-Simmons – Would like to see proposed metrics under overall goals. There is a benefit in tracking these over the years and would build transparency and accountability.
            b. Mason Lacy- In response, to Mason's questions there will be a shared use path and trail connectivity. important to get a project underway. In response to Mason's inquiry about the design, DeeDee reviewed

the 30% design that includes full bike improvements; widening a shared use path to go along with the stadium; separate bike lane; and a pedestrian crossing lane.

c. Denise La Buda – In response to Denise's question, Ryan Oster explained this is a synergy project that has bond money along with transportation, and water funding.
d. Sharlene Wills – Design concerns about roundabouts and signals. She would like the committee to agree on the safest RAB for pedestrians.
e. Scott Robinson – likes the idea of accelerating this project. Would like the design shared, repainting and planned buffer bike lanes

Joe Dills asked committee members for a visual thumbs up if they were recommending moving forward with the Wilson Corridor Design. Consensus was achieved.
Iman Nazeeri-Simmons – Would like staff to offer fully vetted choices with the pros and cons of each choice. Iman Nazeeri-Simmons stated concerns about this being "right out of the gate". Would like to check on process around this. Added she supports improvements to this intersection.

9. Future Meeting Schedule (5 min)

a. Next 5 months – last Wednesday of the month 4 to 6pm timeframe then switch to quarterly.
b. Some members have a conflict

10. Public Comment

a. Staff members: Janet Hruby & David Abbas greeted and thanked committee members

b. Email was received and sent to committee members (email attached)

Respectfully Submitted,

Adele McAfee
Executive Assistant