Meeting Minutes

CITY OF BEND

Transportation Bond Oversight Committee (TBOC)

Location: City Hall, Council Chambers (Hybrid Meeting)

Date: Tuesday, May 21, 2024

Time: 4:00 PM – 5:45 PM

Facilitator: Garrett Sabourin

In Attendance

TBOC	Ex Officio	City Staff	Council Liaisons
Scott Robinson (Vice-Chair)	David Amiton (ODOT)*	Ryan Oster	Councilor Ariel Mendez*
Travis Widdifield*		Garrett Sabourin	Councilor Barb Campbell
Kim Ely		Mary Packebush*	
Sean Perkins (Chair)		Michael Selkirk	
Denise LaBuda		Corey Johnson	
Sharlene Wills*			
Dave Howe			
Gina Franzosa			
Mason Lacy			

**Note: Attendees marked with * were present virtually.*

The May 21 Transportation Bond Oversight Committee was called to order at 4:03 PM.

Housekeeping

1. **Review Previous (March 5, 2024) Meeting Minutes**
   Scott Robinson motioned to approve the March 5 meeting minutes, seconded by Dave Howe. The motion passed unanimously.
2. **Stipend Options**
   City staff announced updated stipend options and reminded attendees to sign in.

New Business

3. **Public Comment**
   Councilor Barb Campbell expressed excitement and gratitude for the completion of the Wilson Corridor Improvements Project.

4. **Committee Updates**
    a. **Bond Program Highlights**

    Staff provided procurement updates for Bear Creek & 27th Street Improvements Amendment, 2024 Neighborhood Streets and Safety, Reed Market, Bend Bikeways Amendment, and Neff Corridor.

    Upcoming public events:

    - Midtown, Greenwood, and 2nd Street – June 2024
    - Bear Creek & 27th Street Improvements (online open house) - June 2024
    - Midtown, Hawthorne (community input for bridge structure selection) – July 10

    A suggestion was made to inform the public that Reed Market improvements are coming up and that, with the recent completion of the Wilson corridor improvements, Reed Market hasn't been forgotten.

    b. **Bond Dashboard Metrics**

    In response to a request made at the last meeting, GO Bond dashboard analytics will be shared at each meeting moving forward. Staff shared GO Bond dashboard analytics for Q1 2023 through Q1 2024.

    In response to a question, staff confirmed that a link to the dashboard can be attached and sent out with updates and outreach materials.

    c. **TBOC Open Position Applicants - Closed May 1**

    A new term starts in a year. TBOC is chartered to have seven to eleven members and currently has ten members. No applications were received to fill the future vacancy. City staff suggested working to build interest if there remains a desire to fill the future vacancy.

5. **Mid-Biennium CIP Draft Update**

Corey Johnson, Business Operations Manager, presented the mid-biennium financial updates, which included the calendar, a mid-biennium 2023-2025 budget updates, GO Bond grant information, project lifecycle spending & year-end projections, the proposed 5-year Draft CIP, and next steps. Staff will provide the next financial update in November 2024.

In response to a comment, staff clarified and confirmed that TBOC's charter explicitly states that TBOC's role is to identify additional projects with project savings.

6. **Key Route Projects Funding Update**

Ryan Oster, Engineering Director/City Engineer, shared the Capital Improvement Program (CIP) presentation that was recently presented to Council and the staff's proposal to borrow from the transportation construction fund to help supplement some of the GO Bond work for Olney, Bend Bikeways, and Butler Market (all currently in design).

A discussion ensued regarding the 3rd & Reed Market $10.3 million cost estimate and the scope of the intersection upgrade. Concern was expressed regarding Bond & Reed Market being a problematic area; delayed improvements could affect traffic to the Old Mill. A discussion ensued regarding Reed Market. A suggestion was made to save costs by prioritizing lower ticket items (e.g., smart signalization, increasing transit option availability, improving bicycle safety, and improving the quality of pedestrian facilities) instead of widening streets when possible.

Feedback was shared from last night's River West Neighborhood Association Board Meeting regarding Galveston Avenue Corridor Improvements. Spending less than $1 million could solve a lot of issues for Galveston. Disappointment was expressed hearing that planning/engagement cannot commence until fall.

A suggestion was made to improve the public input process by gathering public feedback to develop initial designs before going to the public with fully fleshed out alternatives that staff have already bought into. A discussion ensued concerning neighborhood association engagement and the Neighborhood Street Safety Project. Staff commented that spending hasn't started on round two, which is all GO Bond funded. TBOC can influence further engagement if the committee feels it's necessary.

7. **Draft Annual Program Reporting - Report Card Criteria**
   Staff presented an overview of Resolution 3218, staff recommendations, and next steps. The Draft Committee Assessment Card was shared; staff will send TBOC more details explaining individual criteria and resolution language for context. Staff will collect TBOC feedback for the presented draft through the end of June, then will return with an updated draft in November. The finalized draft is scheduled to be completed by May 2025 and ready to deliver to Council at the end of June 2025.

   In response to a question, staff confirmed that this assessment is an evaluative component of the annual report. A discussion ensued regarding the purpose of this evaluation work and how to make the evaluation process more actionable. A discussion ensued regarding alternative format options, logistic strategies for assessments, and committee/subcommittee responsibility requirements. Michael Selkirk, Assistant City Attorney, advised of logistical risks for proposed meetings of less than a quorum and counseled TBOC members to avoid serial communication and to coordinate meetings consistent with the public meetings law.

8. **Public Comment**
   Councilor Ariel Mendez & Councilor Barb Campbell expressed appreciation for TBOC's input and the work the committee is doing.

   Mason Lacy & Sean Perkins expressed appreciation and support of the transportation CIP budget changes and the flexibility in funding to help supplement the Bend Bikeways project.
9. **Future Meeting Topics**
   - August: NSSP Round 2, Cascade East Transit, Other?
   - November: Initiate CIP Biennial Budget process, review project prioritization and 10-yr program schedule
10. **Adjourn**
    Meeting adjourned at 5:43 PM.



Accommodation Information for People with Disabilities
To obtain this information in an alternate format such as Braille, large print, electronic formats, etc., please contact Christopher Coleman at ccoleman@bendoregon.gov or 541-330-4012. Relay Users Dial 7-1-1.