Transportation Bond Oversight Committee (TBOC)
August 23, 2022

Attendees:
TBOC Members: Kim Ely; Dave Howe; Denise LaBuda; Iman Nazeeri-Simmons; LeeAnn O'Neill; Sean Perkins; Scott Robinson; Courtney Van Fossen; Sharlene Wills

Ex Officio: Rachel Zakem (COIC); Henry Stroud (BPRD); David Amiton (ODOT); Bob Townsend (ODOT); Sharon Smith (BLSD)

Staff: Ryan Oster; Garrett Sabourin; Tory Carr; Scott Layne; Nancy Watson; Colleen Miller; Mary Packebush

Consultants: Curt Vanderzanden (KPFF)

Council Liaisons: Councilors Barb Campbell & Melanie Kebler

The meeting was called to order at 4:04 PM.

1. **Review May 24, 2022, Meeting Minutes**
   Denise LaBuda moved to approve the May 24 meeting minutes, Scott Robinson seconded. Approval passed unanimously.

2. **City Staffing Changes**
   Ryan Oster announced staffing changes for the City's GO Bond team. Sinclair Burr was announced as Senior Project Engineer. Garrett Sabourin was introduced as Principal Engineer. Carrie Theus was announced as the City's new Engineering Associate. Christian Williams was announced as the Engineering Associate assigned to the Neighborhood Street Safety work. Approval for another engineer position will be requested with the new biennium budget.

3. **Stipend Process Update**
   Ryan Oster explained the new stipend program. Stipend enrollment forms require a wet signature and need to be collected before stipends can be issued. Stipends will be issued in the form of a $40 debit card. The stipend maximum is $500 annually. Stipends issued in the form of a check require a W-9. Stipends can be received in person or mailed two days after meetings for virtual attendees. Debit cards expire after 1-year.

4. **Public Comment**
   Councilor Barb Campbell commented on behalf of emails received by City Council concerning the Purcell Extension. Comments are supporting the extension, but concerns have been expressed about the increase in traffic, excessive speeds above 25 mph, and safety for bicycle and pedestrian traffic. One email requested crosswalks with stop signs and speed bumps to slow traffic down. Councilor Barb Campbell will forward the emails to TBOC.

5. **Quarterly Report Discussion**
   Using slides, Garrett Sabourin presented the Quarterly Report Summary. In response to a question, an update was provided on the Purcell Extension design progress and the outreach process. A request was made for sharing future outreach opportunities with TBOC members. Monthly TBOC summary emails and procurement highlights will be used to communicate outreach opportunities. Ryan Oster provided an update on the Purcell corridor, and a discussion ensued regarding concerns for calming traffic. The GO Bond does not have any allocated

funding to address the Purcell portion of key route 8. In response to a question, the desired speed limit for a collector is typically 35 mph. A discussion ensued regarding the Purcell Extension and funding options to address safety concerns outside of the GO Bond. A subcommittee working group was called to continue the discussion and prepare a recommendation regarding the Purcell Extension. Volunteers for the subcommittee were Denise LaBuda, LeeAnn O'Neill, and Scott Robinson. Ryan Oster suggested organizations and neighborhood associations as feedback resources. Henry Stroud also volunteered to help as a resource.

6. **Upcoming and Recent Procurement Highlights**
   Garrett Sabourin presented procurement highlights and updates, including recent Council approvals, project milestones, and upcoming procurement.

7. **North Corridor Update**
   Bob Townsend provided an update on the North Corridor Project, including background for the project. INFRA Grant Merit, Project Benefits, and the purpose of the project were described. The Federal Environmental Impact Statement (2013) was presented. US20/US97 Bend North Corridor Funding was presented, including original grant funding and the final budget. A slide was presented showing the US20 Design Concept, including bike-pedestrian improvements. In response to a question, everything is up to current ADA standards. US97 Design Concept (South) was presented, including bike-pedestrian improvements. US97 Design Concept (North) was shared, including bike-pedestrian improvements. The Inner Governmental Agreement (IGA) between City and ODOT was presented. IGA language relating to Juniper Ridge IGA was highlighted. An overview of the project schedule for procurement, design, and construction was presented, spanning from July 2022 through the end of 2024.

8. **Midtown Pedestrian and Bicycle Crossings Update**
   a. **Status update**
      Garrett Sabourin provided an overview of the Midtown Pedestrian & Bicycle Crossing status update. Using slides, Ryan Oster presented an update on the Midtown Pedestrian and Bicycle Crossing Feasibility Study. Results from the public outreach conducted back in June and July are published to the project website. A proposal was made to form a joint subcommittee with TBOC and the Core Area Advisory Board (CAAB) to review the next steps of the update for the feasibility study before the Council work session on October 19.

      Ryan Oster gave an overview of the project background for Hawthorne, Greenwood, and Franklin. An overview of the budget and project schedule was presented, including the feasibility study, design, and construction. Public outreach and participation, including online and in-person Spanish events, were highlighted, and public feedback was shared. An overview of the evaluation criteria and the Midtown coordination and next steps were presented.

   b. **Midtown Subcommittee Selection**
      A proposal was made to organize a sounding board subcommittee of up to four CAAB members and up to five TBOC members. Tentative dates/times proposed for the sounding board subcommittee meeting were Tuesday, September 13, from 4:00 – 6:00 PM, or Wednesday, September 14, from 4:00 - 6:00 PM. TBOC volunteers available on September 14 for a subcommittee meeting were Denise LaBuda, LeeAnn O'Neill, Dave Howe, Scott Robinson (only available virtually). Mason Lacy (not in attendance)

expressed interest via email before the meeting. Sean Perkins volunteered as an alternate. The TBOC/CAAB Joint Sounding Board will meet Wednesday, September 14, from 4:00 – 6:00 PM.

A Proposal was made to reconvene TBOC on October 4 or 11 to review sounding board subcommittee recommendations. TBOC deferred to City Staff to schedule the next TBOC ad hoc meeting. City Staff selected to reconvene TBOC on October 4, from 4:00 – 6:00 PM, followed by the scheduled TBOC meeting in November.

9. Performance Dashboard Presentation

Garrett Sabourin provided an update on the Performance Dashboard. Project-level details in ArcGIS include scope, schedule, budget, and links to project websites. Colleen Miller presented an overview of the functionality of the project-level and the draft program-level performance dashboards. In response to a question, certain elements of the dashboards will be updated quarterly, and if possible, expenditure data is hoped to be integrated with the City's financial systems so that expenditures are updated in real-time. A link to the project-level dashboard will be shared with TBOC prior to the next meeting. Feedback will be collected from TBOC at the next meeting. A suggestion was made to change the order of the third tab to be the first tab to make the interface easier for public interaction. A discussion ensued about schedule and budget elements available in the dashboard. Public outreach elements and project website integration were discussed. Draft public outreach guidelines will be discussed at the November TBOC meeting. Program-level & infrastructure highlights will be provided at the November TBOC 2022 meeting.

The draft version of the dashboard will be presented at the November TBOC meeting. The final dashboard is estimated to be ready to go live to the public in February 2023.

10. Recent Construction Cost Data

In response to a comment, a discussion ensued regarding protected bike facilities not being contemplated in the TSP cost estimates and how that impacts cost issues for all the projects along key routes. Interest was expressed in discussing the impacts on budgeting for key routes and other bike projects as a future meeting topic.

11. Future Meeting Topics

A slide listing future meeting topics was shared. A comment was made expressing support and interest in discussing public outreach guidelines at a future meeting.

Meeting adjourned at 6:18 PM

Respectfully Submitted,

Christopher Coleman
Administrative Support Specialist