Transportation Bond Oversight Committee (TBOC)
May 24, 2022

Attendees:

TBOC Members: Kim Ely; Dave Howe; Denise LaBuda; Mason Lacy; LeeAnn O'Neill; Sean Perkins;

Ex Officio: Henry Stroud, BPRD; David Amiton, ODOT

Consultants: Matt Kittelson, Kittelson & Associates; Chris Maciejewski, DKS

Staff: Ryan Oster; Sinclair Burr; Mary Packebush, Anna Allan, Robyn Jones

Council Liaisons: Councilors Melanie Kebler and Barb Campbell

Note Taker: Adele McAfee

The meeting was called to order at 4:00 PM.

1. **Approve February 22, 2022 Meeting Minutes**
   Mason Lacy moved to accept the February 22, 2022 meeting minutes, Sean Perkins Seconded. Approval passed unanimous.

2. **Public Comment**
   Neil Baunsgard – commented on the ITS project recommendations. He is interested in improved pedestrian detection and reduced idle times and how these are being used to prioritized traffic and not for pedestrian safety, which he says is possible. He would like the committee to consider this.

3. **Committee Stipends**
   Anna Allan, City of Bend, Equity & Inclusion Director and Robyn Jones, City of Bend Central Services Manager presented the new initiative for providing stipends to advisory committee members. This will include members of TBOC. This new initiative was put in place to increase participation and reduce barriers to civic participation. Ms. Allan reviewed the due diligence process that she and her team conducted to arrive at the $40 stipend per meeting, with the not to exceed limit of $500 annually per person. This policy will be activated approximately June 4th. The stipend will be distributed as a preloaded single use debit card. The cards can be thrown away after the $40 is spent, new cards will be issued at each TBOC meeting. If you are attending the meeting virtually, the card can be mailed. Committee members could opt for a check under special circumstances.

4. **Bond sale update from Finance**

   Tory Carr, City of Bend Senior Budget & Financial Analyst, presented the committee with an update on the first debt issuance for the 2020 GO Bond that was issued March 2022. The interest rates was 2.79% therefore the annual projected debt service was reduced. Also, this decreased the average per year for the average homeowner.

5. **New 2020 Transportation GO Bond Fund Five Year Capital Improvement Program Budget**

Ryan Oster, City of Bend, Engineering & Infrastructure Planning Director presented the updated 2020 Transportation GO Bond Fund Five Year Capital Improvement Program Budget (GO Bond CIP). The budget now includes Fiscal Year 26-27 column. These are the same budget numbers from the 10-year GO Bond CIP Budget life cycle costs the committee has already reviewed. Mr. Oster reviewed the changes which are refinements or corrections from the previously presented GO Bond CIP Budget.

In responding to a question Mr. Oster explained that the updated GO Bond CIP Budget includes rollover/carry forwards amounts that were not spent in the previous year.

Mason Lacy moved to recommend the acceptance of the updated 2020 Transportation GO Bond Fund Five-year Capital Improvement Budget to the Bend City Council. Dave Howe seconded. Motion passed unanimously.

6. **Intelligent Transportation Systems (ITS) Update**

Chris Maciejewski from DKS Associates provided an overview of the recommendations from the from the Technical Advisory Committee to pull the Deschutes Regional ITS project into the GO Bond program. The resources used for the recommendation were the Transportation System Plan (TSP), Transit Master Plan, the GO Bond Prioritization, and the TBOC goals. Cost were updated. The proposed projects for $5M funding:

- 27th Street Safe & Smart Corridor form Butler Market Rd to Bear Creek Rd. Cost $3.1M
- Neff Fiber Communications form Purcell Blvd. to 27th St. Cost $700K
- Additional recommendations for the rest of the funding was Transit Signal Priority and the exploration of the Railroad Delay Information.

Mr. Lacy opined the ITS should be a later priority, and assuring we get to key projects such as Reed Market which was promised to the public.

Mr. Oster said there is no spending planned on ITS projects in the first 5 years of the GO Bond CIP. He said this ITS presentation was an introduction and a look at what projects could be funded. He added if there are opportunities, with the committee approval, conduits etc. could be installed when there is an opportunity during project construction.

In answering a question from committee member, Sean Perkins, Mr. Oster said this work is in line with the TSP, and meets the intent of the purpose of the funding.

A discussion ensued on the benefits of ITS and enhancements.

Mr. Oster said that he received an email from Scott Robinson commenting on various agenda items that will be included in the minutes.

7. **Performance Metrics**

City of Bend, Senior Project Engineer, Sinclair Burr went over the performance metrics goals:

- Easy to understand
- Tied to Bond Language

- Separate buckets of metrics for project, program and system levels.

Mr. Burr reviewed the performance metrics discussion at the last meeting and Mr. Oster summarized the comments received from Mr. Robinson.

TBOC committee chair LeeAnn O'Neill discussed the open house metric not being a number but ensuring open houses happen at certain points in the design phase and the metric for sidewalk be measured by connected paths.

Committee member Denise LaBuda, would like to measure progress toward completion through a dashboard. She stated that simple explanations showing the progress being made and budgets that are being managed well could reduce concerns in the community. Mr. Perkins agreed with this concept, adding the dashboard could track miles of sidewalk, bike lanes, budget and schedule.

In answering a question regarding mode shift metric, City Consultant, Matt Kittelson of Kittelson & Associates, explained this information is being reported by the City's Metropolitan Planning Organization (MPO). The Bond will not be driving this. but looking at this for a broader view.

Committee Member Kim Ely agrees with the dashboard concept, measuring percentage completed versus number of miles.

Committee members would like to see a process established around design & outreach for each project. A discussion took place about lessons learned, and how outreach should be scaled differently for each project, details about the current process the City is using, and the possible usage of a summary comment log at public forums. Mr. Kittleson offered a summary of this discussion, as the committee wanting meaningful engagement opportunities and a transparent decision-making process. Mr. Oster suggested the possibility for the committee to make the call on individual projects that need the full public engagement effort. There was support for this idea.

Mr. Oster would like to come back at the August TBOC meeting with a draft dashboard for the committee to consider.

Councilor Campbell opined the reporting should be simple as possible.

Ex Officio committee member David Amiton stated that every project should have a public engagement plan and anyone should have the opportunity for input. He suggested to add a measure of response time to comments that are received.

Ms. Ely suggested for the dashboard as it relates to the public engagement plan, when open houses are completed. This will show the plan and the completion. There was a consensus of support for this idea.

Ms. LaBuda volunteered to look at the first draft of the dashboard.

8. Quarterly Report Review/Discussion

Mr. Oster began the discussion by noting there is a corrected TBOC Quarterly Report in the agenda packet. He asked the committee to consider aligning with the Capital Improvement Program Quarterly Report with the CIP Quarterly Report that is submitted to Council in April,

July , October, and January. The Committee agreed but would like to get the reporting as the same time as Council.

Mr. Oster reviewed the report. Committee comments:

- The Local Residential Street Safety was renamed the Neighborhood Street Safety Program. Mr. Oster acknowledge and the project will be referred to the Local Residential Street Safety Program.

- Individual reporting documents aren't aligning regarding spending. Mr. Oster explained that some projects cost includes a combination of all the funding so that would include Transportation funds.

9. Public Comment

There were no comments

Meeting ended at 6:00PM