Transportation Bond Oversight Committee (TBOC)
June 29, 2021

Attendees:

TBOC Members: Kim Ely; Dave Howe; Denise LaBuda; Mason Lacy; Iman Nazeeri-Simmons; LeeAnn O'Neill; Sean Perkins; Scott Robinson; Courtney Van Fossen; Travis Widdifield; Sharlene Wills

Ex Officio: Henry Stroud, BPRD; Cody Smith, Deschutes County; Tina Bandy, BLSD; Matt Kittelson, Kittelson & Associates; David Amiton, ODOT; Andrea Breault, CET; Chris Maciejewski, DKS; Cody Smith, Deschutes County; Joe Dills & Kyra Haggart, Angelo Planning Group

Staff: Ryan Oster; Sinclair Burr; Karen Swirsky; Mary Packebush, Chris Coleman

Council Liaisons: Councilor Melanie Kebler

The meeting was called to order at 4:03 PM.

1. **Approve May 18 Meeting Minutes**
   Noted name correction for Iman Nazeeri-Simmons. The May 18 meeting minutes were approved by consensus.

2. **TBOC Roadmap**
   Using visual slides, Sinclair Burr presented the 2020 Transportation GO Bond Roadmap depicting the next four months leading up to the Five-Year Capital Improvements Program (CIP).

   Upcoming tasks: review and finalize evaluation criteria, review preliminary project groupings, draft and finalize project prioritization, prepare Five-Year CIP Recommendation to City Council, and develop next steps for TBOC.

3. **Transportation System Plan (TSP) Overview**
   Karen Swirsky, Matt Kittelson, and Chris Maciejewski presented an overview of the TSP. Topics presented: supporting & expanding the Comprehensive Plan (2016), the TSP 2+ years public process, TSP evaluation process, identifying projects, scenario evaluation, scenario performance measures, and sorting projects into time periods (near, mid, and long term).

   It was suggested to avoid using acronyms when they are introduced for the first time.

4. **Elect Chair and Vice-Chair**
   The Chair and Vice-Chair positions are defined in the Charter.

   Ryan Oster gave an overview of the key roles and responsibilities expected for the two positions. Councilor Melanie Kebler added that the positions will help with running the TBOC Meeting Agendas and are expected to provide recommendations to City Council on behalf of the TBOC Committee, even when the Committee's recommendations contrast the presenter's individual opinion.

Nominations were collected from the voting members, creating a slate of candidates for both Chair and Vice-Chair positions. LeeAnn O'Neill was elected Cahir, and Scott Robinson received one nomination.

Using Mentimeter.com, Kyra Haggart collected one vote from each of the 11 voting members for the Chair position. LeeAnn O'Neill was elected Chair with eight votes, and Scott Robinson was elected Vice-Chair.

5. **Approve Project Charter**
   Clarification and clerical corrections were made to the first version of the Draft Charter. The last four bullet list items were added to the Meeting Guidelines and are compatible with the spirit of the Guidelines of Meaningful and Inclusive Meetings.

   In response to a question, performance metrics were changed to evaluation criteria while the prioritization process is being developed. TBOC will also be developing some performance metrics to make sure project goals are addressed.

   The Project Charter was approved by consensus.

   Recommendations were provided to update David Amiton as representing ODOT, and Andrea Breault as representing Cascades East Transit (CET).

6. **Public Comment**
   Part 1 – Received Written/Emailed Public Comments:
   Ariel Mendez (Bend Parks & Rec Board Member) & Councilor Anthony Broadman – Interested in separated bike path lanes concept.

   An emailed comment suggested catch-up work for the east side.

   A comment was shared supporting and encouraging focus on cross-town bike routes and supporting the Mendez/Broadman proposal to offer safer bike routes in consideration of the heavier traffic in Bend.

   A comment suggested considering a Beltway like Eugene and Las Vegas.

   Part 2 – Public Comment from Attendees:
   Richard Ross (Old Bend Neighborhood Association) – Suggested striking the right balance between local, neighborhood, and regional traffic management. Encouraged focusing on the Council goal of keeping heavy traffic out of neighborhoods and taking a balanced approach to the new projects that are in the bond measure for neighborhood traffic, and to also consider bigger programs for both safety and traffic management.

   Neil Baunsgard – Suggested having public comment sessions at the beginning of the meeting to promote public comment as a key strategy for the TBOC. Accordance of opinion was shared regarding the importance of bicycle, pedestrian, and multi-modal infrastructure investment.

7. **Discussion on Evaluation Criteria and Key Performance Metrics**
   Using a slideshow, Sinclair Burr provided a briefing of the Transportation Bond Draft Evaluation Criteria and Key Performance Metrics.

Topics covered: The Draft Evaluation Criteria's purpose & key elements, alignment with Council Goals, crash reduction/safety, equity, synergy, travel time reliability/mobility, construction fatigue, and project readiness.

An opportunity was provided for committee members to ask questions and provide feedback for each category. Staff will take notes and collect a body of feedback to draft and come back with a second version at the next TBOC Meeting.

8. **Wilson Update**
   Request for proposals (RFP) for Design and proposals will be scored. The target for contract approval is the July 21, 2021, Council meeting.

   A Right of Way Agent was selected through the RFP process to obtain the right of way throughout the whole project corridor.

   Eminent Domain Resolution will be presented to Council on July 21, 2021.

   Pursuing a Construction Manager/General Contractor (CM/GC) exemption from Low Bid procurement at the July 21, 2021, Council Meeting.

   Public Outreach is kicking off next month and includes a virtual open house and an in-person open house.

   The concern was shared that, at 30% design, the Wilson project looks very similar to a lot of other City road projects and does not address or improve multi-modal transportation metrics.

   The City is currently evaluating if the July meeting will be held as an in-person meeting.

9. **Adjourn**

   Meeting adjourned at 6:03 PM.

Respectfully Submitted,

Christopher Coleman
Administrative Support Specialist