



CIVIL SERVICE COMMISSION

MEETING MINUTES

Date: August 28, 2028

Time: 11:00 am

Location: Fireside Room / Virtual

This was a public meeting, properly noticed and open for public attendance, both in person and virtually.

Commissioner's Present

- **Paul Quagliata** – In person
- **Michael Greene** – In person
- **Mark Sole** – In person

City Staff Present

- **Todd Riley**, Fire Chief
- **Drew Whyte**, Deputy Chief of Prevention
- **Trish Connolly**, Deputy Chief of Admin
- **Ed Martinen**, Human Resources

Members of the Public

- None

Meeting Business

1. Call to Order

Commissioner Paul Quagliata called the meeting to order at **11:00 am** in the Fireside Room.

2. Roll Call

- Conducted by Commissioner Quagliata
 - All commissioners were present in person

3. Old Business

a. Review of June 24, 2026, Meeting Minutes

- The meeting minutes were approved as written.

4. New Business

a. Approval of the Fire Inspector Hiring List

- Chief Whyte provided an overview of the fire inspector testing process.
 - 41 applicants applied for the position
 - 40 met minimum qualifications
 - 21 candidates were invited to online interviews and 19 participated in these interviews
 - 5 applicants were invited to in-person interviews
 - 5 successful candidates.
- Commissioners asked specific questions regarding the test including:
 - Make-up of interview panel.
 - Job duties of a fire inspector.
- Chief Whyte requested the Commission certify the eligibility list by due process for two years.
- **Action:** The fire inspector eligibility list was certified unanimously by the Commissioners.

5. Good of the Order

- None.

6. Adjournment

Commissioner Quagliata adjourned the meeting at **11:45am**

Respectfully submitted,

Trish Connolly

Deputy Chief of Administration



Accessible Meeting Information

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and CD Formats, or any other accommodations are available upon advance request. Please contact Trish Connolly no later than November 15, 2021, at pconnolly@bendoregon.gov or [telephone number (541) 388-5507]; Relay Users Dial 7-1-1, and 541-322-6314. Providing, at least, 3 days' notice prior to the event will help ensure availability.